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FROM MANUSCRIPT TO MARKETPLACE

Editing Services

As part of MEE services, the manuscript will be read and reviewed to ensure these issues have been reconciled:

- Content editing to make sure the story flows and that all holes in the story/document are filled.
- Correction of awkward sentence construction, suggestions to make sentences tighter by fixing redundancy.
- Review of key aspects of the manuscript layout, titles, subtitles, story line, style, development, structure, etc.
- Partnering with author to check for typographical errors, spelling errors, and consistency in layout.
- Correction of spelling, punctuation, capitalization, verb tense and grammar.
- Pre-formatting the word document to prepare it appropriately for typesetting and formatting.
- Pre-formatting image files and/or creating book storyboard to be submitted to interior designer for layout and cover design.

Publishing Services Package

Timeline will be provided for processes and estimated completion date.

One full-color book cover design and layout as per Amazon and Ingramspark print on demand specifications.

Write the first draft of book summary for back cover and/or promotional and marketing purposes.

Interior formatting for print book and, if possible, e-book conversion. (These are separate files and provide for formatting as per Amazon specifications.)

Work with author in gathering all needed parts for interior of book. (Including dedication, acknowledgments, endorsements, bio, works cited, endnotes, etc.)

Set up and upload completed book (paperback and e-book) to Amazon print on demand. Upload to Ingram for retailers.

Instruction to author on how to navigate kdp.amazon dashboard and Ingram dashboard.

Purchase and register ISBN and LCCN numbers and barcode for print and e-book.

Order proof copies of book to review prior to book going "live" on Amazon.

(Note: MEE takes zero commission on e-book and paperback book sales.)

Marketing

Limited advice and coaching on marketing techniques for a successful book launch.

Provide promotional mock-up photos with picture of book cover for marketing use.

Provide suggestions on social media marketing, creating a launch team, book signings, book awards, etc.

Available for questions and suggestions after book publication re: marketing, edits, etc.

EDITING/PUBLISHING FEE

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Payment Terms: Cost of going from manuscript to marketplace ranges from \$2,500 to \$7,500, depending on word count, layout and design, and editing. One-third of payment is due at time of agreement. | One-third of payment is due at time manuscript is ready to send to designer for interior layout and cover design. Final payment is due at time the book is uploaded to Amazon. Timeline: Approximately 4-6 months to go from delivery of manuscript to finalized published book, available through Amazon. This timeline is flexible, but all efforts will be made by MEE to meet or exceed dates given.

This pricing is for original manuscript submitted by (Authors Name), which contains (Word Count) words. This pricing is for a (Size) layout book, containing 5 or less images, tables, or illustrations. Pricing will be adjusted for deviations from these specs. It is assumed that the original manuscript submitted is the final manuscript and all work provided by MEE will be done on the original manuscript submitted. Additional text added to the original manuscript after work has begun will incur additional charges, unless during the editing process, MEE determines additional text is needed for clarity in specific areas. (Translation: if the manuscript is not complete, do not submit manuscript to MEE to begin work. This requires additional work and will require additional fees.)

Note: MEE Books will partner with the author to produce a manuscript free of errors. Once the manuscript has been approved by author, it will be submitted to designer to create book cover and interior layout. Once layout and cover are complete, minor changes and edits, limited to a maximum of 25 changes, can be made to layout design. If excessive edits (more than 25) are needed at this point, additional charges will be applied. (Excessive changes can result in an additional charge ranging from \$250 to \$800).